

REGISTER NUMBER: 71

NOTIFICATION FOR PRIOR CHECKING

Date of submission: 12 December 2005

Case number: 2004/301

Institution: European Investment Bank

Legal basis: article 27-5 of the regulation CE 45/2001⁽¹⁾

(1) OJ L 8, 12.01.2001

INFORMATION TO BE GIVEN⁽²⁾

(2) Please attach all necessary backup documents

1/ Name and adress of the controller
European Investment Bank (E.I.B)
100 Bld Konrad Adenauer
L- 2950 Luxembourg

2/ Organisational parts of the institution or body entrusted with the processing of personal data
Consultancy Compliance Officer (CCO). (Controller)

Named individuals within each Service of the Bank responsible for selection and employment of consultants and service providers of an intellectual nature (collectively "consultants"). (Processors)

3/ Name of the processing
Recording and storage of contracts concluded by and between the Bank and external consultants.

4/ Purpose or purposes of the processing
To ensure proper execution of tasks indicated in consultancy contracts.

To ensure correct application by the Services of the EIB rules on the employment and management of consultants.

5/ Description of the category or categories of data subjects
Consultants and service providers of an intellectual nature employed by the Bank for its own account.

<p>6/ Description of the data or categories of data(<i>including, if applicable, special categories of data (article 10) and/or origin of data</i>)</p> <ul style="list-style-type: none"> - Name, - Address, - Sex, - Data allowing evaluation of the consultant's ability to perform a contract (professional background, previous experience, qualifications, financial standing), - Nationality, - Performance assessment of the consultant's work evaluated by the Bank Service concerned.
<p>7/ Information to be given to data subjects Data provided by data subjects themselves. Reference is made in the contracts to Regulation CE n°45/2001.</p>
<p>8/ Procedures to grant rights of data subjects(<i>rights of access, to rectify, to block, to erase, to object</i>)</p>
<p>9/ Automated / Manual processing operation</p> <ul style="list-style-type: none"> -Automated (format PSFT), -Manual processing Operation.
<p>10/ Storage media of data</p>
<p>11/ Legal basis and lawfulness of the processing operation EIB Guidelines for the employment and management of consultants and external services, approved by the Management Committee of the Bank (last version January 2005) - see annex.</p> <p>These guidelines are based on the principles laid down in the Community directives on public procurement.</p>
<p>12/ The recipients or categories of recipient to whom the data might be disclosed</p>

EIB's Internal audit, Central Purchasing Services, Accountancy (for invoicing purposes).

External counsels in case of dispute.

13/ retention policy of (categories of) personal data

13 a/ time limits for blocking and erasure of the different categories of data

(on justified legitimate request from the data subject)

(Please, specify the time limits for every category, if applicable)

If calls for tender have been published in the Official Journal of the European Union, the contracts kept within the Central Purchasing Services are destroyed after a period of 10 years starting from the end of the contract (as regards other bidders, the period is reduced to 5 years from the award decision). In case no publication in the OJEU has been made, contracts kept by the Central Purchasing Services will be destroyed after 5 years.

14/ Historical, statistical or scientific purposes

If you store data for longer periods than mentioned above, please specify, if applicable, why the data must be kept under a form which permits identification,

Not applicable.

15/ Proposed transfers of data to third countries or international organisations

Not applicable.

16/ The processing operation presents specific risk which justifies prior checking (*please describe*):

AS FORESEEN IN:

Other (general concept in Article 27.1)

17/ Comments

PLACE AND DATE: Luxembourg, 9 December 2005

DATA PROTECTION OFFICER: Jean-Philippe MINNAERT

INSTITUTION OR BODY: European Investment Bank