

REGISTER NUMBER: 469

NOTIFICATION FOR PRIOR CHECKING

Date of submission: 26/01/2009

Case number: 2009-069

Institution: European Parliament

Legal basis: article 27-5 of the regulation CE 45/2001⁽¹⁾

(1) OJ L 8, 12.01.2001

INFORMATION TO BE GIVEN⁽²⁾

(2) Please attach all necessary backup documents

1/ Name and address of the controller

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2/ Organisational parts of the institution or body entrusted with the processing of personal data

DG TRAD

3/ Name of the processing

TFlow and PROFIL

4/ Purpose or purposes of the processing

Management of workload in the translation units of the European Parliament

5/ Description of the category or categories of data subjects

Translators, being officials and other staff of DG TRAD

6/ Description of the data or categories of data (including, if applicable, special categories of data (article 10) and/or origin of data)

Data being used to evaluate personal aspects of data subject (ability, efficiency, reliability or conduct). The data held on individual translators includes information about linguistic skills and courses followed, number of pages translated and the FdR numbers, as well as information about missions and absences. Translators are identified by initials.

7/ Information to be given to data subjects

Presentation of system to data subjects; communication via Intranet; each system user to have access to own profile

8/ Procedures to grant rights of data subjects(*rights of access, to rectify, to block, to erase, to object*)

In general, implementing rules relating to Regulation (EC) No 45/2001 contained in the Bureau decision of 22 June 2005 provide for the right of data subjects in Articles 8 - 13. Specifically for this operation,each system user will have access to his/her own profile. The data processed is partly introduced by data subjects (in accepting or not the jobs allocated: by adding items to individual profiles).

9/ Automated / Manual processing operation

Automated

10/ Storage media of data

JBoss/Oracle servers and network

11/ Legal basis and lawfulness of the processing operation

**Rules of procedure of European Paliament: Rule138 (languages); code of conduct on multilingualism,
Article 10 (Bureau decision of 17 November 2008)**

12/ The recipients or categories of recipient to whom the data might be disclosed

Data disclosed to users in DG based on defined roles giving precise access rights (eg ALO = allocation role) as assigned to staff members designated by Heads of Unit

13/ retention policy of (categories of) personal data

Records retained for five years

13 a/ time limits for blocking and erasure of the different categories of data (on justified legitimate request from the data subject)
(Please, specify the time limits for every category, if applicable)

14/ Historical, statistical or scientific purposes

If you store data for longer periods than mentioned above, please specify, if applicable, why the data must be kept under a form which permits identification,

None

15/ Proposed transfers of data to third countries or international organisations

None

16/ The processing operation presents specific risk which justifies prior checking (*please describe*):

AS FORESEEN IN:

Article 27.2.(a)

Processing of data relating to health and to suspected offences, offences, criminal convictions or security measures,

Article 27.2.(b)✓

Processing operations intended to evaluate personal aspects relating to the data subject,

Yes

Article 27.2.(c)

Processing operations allowing linkages not provided for pursuant to national or Community legislation between data processed for different purposes,

Article 27.2.(d)

Processing operations for the purpose of excluding individuals from a right, benefit or contract,

Other (general concept in Article 27.1)

17/ Comments

PLACE AND DATE: Luxembourg, 23 January 2009

DATA PROTECTION OFFICER: Jonathan Steele

INSTITUTION OR BODY: European Parliament