

REGISTER NUMBER: 479
NOTIFICATION FOR PRIOR CHECKING
<p>Date of submission: 15/02/2009</p> <p>Case number: 2009-122</p> <p>Institution: CEDEFOP</p> <p>Legal basis: article 27-5 of the regulation CE 45/2001⁽¹⁾</p> <p style="text-align: right;"><i>(1) OJ L 8, 12.01.2001</i></p>

INFORMATION TO BE GIVEN⁽²⁾
<i>(2) Please attach all necessary backup documents</i>
<p>1/ Name and adress of the controller Ginette Manderscheid (Head of Human Resources)</p>
<p>2/ Organisational parts of the institution or body entrusted with the processing of personal data Human Resources</p>
<p>3/ Name of the processing Staff recruitment (Officials, Temporary agents, contract agents, National Seconded Experts)</p>
<p>4/ Purpose or purposes of the processing See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section II Purpose of the data processing</p>
<p>5/ Description of the category or categories of data subjects See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section IV Category of data undergoing processing</p>
<p>6/ Description of the data or categories of data (including, if applicable, special categories of data (article 10) and/or origin of data) See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section IV Category of data undergoing processing. See also attachment sample of European Curriculum Vitae</p>
<p>7/ Information to be given to data subjects</p>

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section IX Information to Data Subjects

8/ Procedures to grant rights of data subjects(*rights of access, to rectify, to block, to erase, to object*)

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section VIII Data Quality: Updating, Erasure, Rectification

9/ Automated / Manual processing operation

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section VI Automated Manual Processing operation

10/ Storage media of data

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section VII Storage media of data

11/ Legal basis and lawfulness of the processing operation

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section III Legal Basis for the Data Processing

12/ The recipients or categories of recipient to whom the data might be disclosed

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section X Data Recipients

13/ Retention policy of (categories of) personal data

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section VII Time Limits for storage

13 a/ time limits for blocking and erasure of the different categories of data

(on justified legitimate request from the data subject)

(Please, specify the time limits for every category, if applicable)

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section VII Time Limits for storage

14/ Historical, statistical or scientific purposes

If you store data for longer periods than mentioned above, please specify, if applicable, why the data must be kept under a form which permits identification,

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section XII Security measures "Anonymisation of data after certain period to be used only for statistical purpose."

15/ Proposed transfers of data to third countries or international organisations

**16/ The processing operation presents specific risk which justifies prior checking (*please describe*):
AS FORESEEN IN:**

√ **Article 27.2.(a)**

Processing of data relating to health and to suspected offences, offences, criminal convictions or security measures,

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section V "Processing of special data"

√ **Article 27.2.(b)**

Processing operations intended to evaluate personal aspects relating to the data subject,

See attached document "Title: Selection Procedures for Officials, Temporary agents, Contract agents, and seconded national experts" section II "Purpose of data processing"

17/ Comments

PLACE AND DATE: 30-January 2009

DATA PROTECTION OFFICER: Spyros ANTONIOU (Data Protection Officer of Cedefop)

INSTITUTION OR BODY: CEDEFOP