

NUMERO DE REGISTRE: 608

NOTIFICATION DE CONTRÔLE PREALABLE

Date de soumission : 20/05/2010

Numéro de dossier : 2010-0382

Institution : European Parliament

Base légale : article 27-5 du Règlement CE 45/2001(1)

(1) OJ L 8, 12.01.2001

INFORMATIONS NECESSAIRES (2)

(2) Merci de joindre tout document utile

1/ Nom et adresse du responsable du traitement

THOMANN Mathieu
Director for Security and Risk Assessment

2/ Services de l'institution ou de l'organe chargés du traitement de données à caractère personnel

Security Directorate, DG PRES

3/ Intitulé du traitement

Travel Security Information System

4/ La ou les finalités du traitement

The European Parliament defined a growing need to provide greater safety and security support for its overseas travelling parties from late 2008 on. This concerns both support prior to and during travel, and extends from persons travelling as part of an official EP delegation to all those Members, Officials and Staff travelling on behalf of the EP outside the three places of work.

5/ Description de la catégorie ou des catégories de personnes concernées

All members of a delegation travelling on behalf of the EP: in particular, Members, officials and other staff.

6/ Description des données ou des catégories de données (en incluant, si nécessaire, les catégories particulières de données (article 10) et/ou l'origine des données)

a) Personal data

Officials responsible for organizing official delegations of the EP may also submit to the EP Security Directorate (EPSD), as early as possible and prior to departure of the delegation, the following additional information to be used in emergency situations only by the EPSD, and to be provided on a voluntary basis only by the persons concerned:

- o A personal contact person (next of kin)
- o Essential medical data (including blood group, existing medical conditions, essential medication, and allergy-related information)
- o Copies of essential travel documents (Passport; identity card, tickets)

b) Travel data

Officials responsible for organizing official delegations of the EP shall submit to the EPSD, as early as possible, prior to departure, the following information:

- o Travel itinerary (dates, destination country/countries and cities/areas, lodging, tickets)
- o Travel program (dates and times of main events/meetings planned during trip)
- o List of travel participants (name and nationality of all EP persons travelling)
- o Travel contact data (any phone numbers for EP persons travelling)
- o Any other relevant information about the organization of the trip that might be needed by the EPSD and the authorities of the EP to provide support in case of emergency.

c) Permanent Emergency telephone hotline

The emergency hotline established to support official EP delegations travelling overseas operates on a 24/7 basis. Travellers/callers are informed either by a recorded message or by the dispatching operator that the conversation is being recorded. The retention period of voice recordings is limited to 30 days maximum.

7/ Informations destinées aux personnes concernées

a) European Parliament Travel Security Policy

- b) The system will inform the users (travellers) automatically**
- c) The fact that provision of information is voluntary**

8/ Procédures garantissant les droits des personnes concernées (*droits d'accès, de faire rectifier, de faire vérouiller, de faire effacer, d'opposition*) **In general, implementing rules relating to Regulation (EC) No 45/2001 contained in the Bureau decision of 22 June 2005 provide for the right of data subjects in Articles 8 - 13. Specifically for this operation, collection is voluntary and data subjects are informed of rights by a statement on the form.**

9/ Procédures de traitement automatisées / manuelles

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10/ Support de stockage des données

11/ Base légale et licéité du traitement

Decision of the Conference of Presidents (CoP) - Implementing provisions governing the work of delegations of 21 September 2006; Decision of the Bureau of 21 November 2006, about the development and maintenance of EP contingency plans and the creation of a Crisis Management Structure to manage their execution.

12/ Destinataires ou catégories de destinataires auxquels les données sont susceptibles d'être communiquées

Information gathered as a result of treatment of personal data may be disclosed to the security services of EU institutions/Member States/third countries in case of security emergency. In case of emergency a possible transfer to health care services of the country where the mission is conducted may take place.

13/ Politique de conservation des données personnelles (ou catégories de données)

a) The duration of the mission.

b) If the user (EP Member, official, staff, etc.) agrees, the personal data will be kept in the EPSD-system for 5 years after each mission and it will be automatically used for the next official mission of the person concerned.

c) Permanent Emergency telephone hotline: 30 days maximum

14/ Finalités historiques, statistiques ou scientifiques

Si vous conservez les données pour des périodes plus longues que celles mentionnées ci-dessus, merci d'indiquer, si nécessaire, ce pourquoi les données doivent être conservées sous une forme permettant l'identification.

None

15/ Transferts de données envisagés à destination de pays tiers ou d'organisations internationales

see 12 above

16/ Le traitement présente des risques particuliers qui justifient un contrôle préalable : *(Merci de décrire le traitement)* :

comme prévu à:

Article 27.2.(a) YES

Les traitements de données relatives à la santé et les traitements de données relatives à des suspicions, infractions, condamnations pénales ou mesures de sûreté,

Article 27.2.(b)

Les traitements destinés à évaluer des aspects de la personnalité des personnes concernées, tels que leur compétence, leur rendement ou leur comportement,

Article 27.2.(c)

Les traitements permettant des interconnexions non prévues en vertu de la législation nationale ou communautaire entre des données traitées pour des finalités différentes,

Article 27.2.(d)

Les traitements visant à exclure des personnes du bénéfice d'un droit, d'une prestation ou d'un contrat,

Autre (concept général de l'article 27.1)

17/ Commentaires

The contracts established with firms dealing with certain services of the European Parliament Directorate for Security (external contractors) include confidentiality provisions regarding the processing of personal data.

PLACE AND DATE: Luxembourg,

DATA PROTECTION OFFICER: Jonathan Steele

INSTITUTION OR BODY: European Parliament