



DATA PROTECTION NOTICE

Case Handling Workshop 2019

The European Data Protection Supervisor (EDPS) processes your personal data to organise and manage the 2019 Case Handling Workshop and provide access to the European Parliament premises.

We process your personal data based on Regulation (EU) 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (hereinafter “the Regulation”).

The following information is provided as established in Articles 15 and 16 of the Regulation.

1. Who is the controller?

The controller is the EDPS.

For more information on the EDPS please consult our website: <https://edps.europa.eu>.

The European Parliament is joint controller for the process of providing authorisation to enter their buildings, for security purposes.

2. What personal data do we process, who can access it and how long do we keep your personal data?

2.1 Data needed to grant access to the European Parliament premises:

- first and last name;
- organisation;
- birth date;
- nationality;
- type, number and validity of an official identification document (passport, ID card).

The EDPS transfers this data to the EP's Directorate-General for Security and Safety for the purpose of granting access to the European Parliament's premises. This transfer will be done to comply with the security and safety requirements of the European Parliament. A data notice by the European Parliament detailing how your personal data will be processed can be found [here](#).

The EDPS deletes these personal data within ten working days after the event at the latest. The European Parliament will store your personal data for the time of the validity of the accreditation period plus a maximum of one year (can be extended to two years in specific cases) for purposes of possible security enquiries and risk analyses.

2.2 Your contact details, for you to register in the event, to provide you with further practical information on the event or to contact you regarding the organisation of a session at the event:

- first and last name;

- organisation;
- e-mail address.

We may share them among the participants of the event for networking purposes, only based on your consent.

The EDPS might want to keep your contact details in order to invite you to future similar events, only based on your consent.

If you do not consent, we will delete them from our repository after the last follow-up action of the event.

2.3. Your dietary preference and/or allergies, to accommodate your needs relating to the dinner event on 28 November 2019. The EDPS will delete these personal data within ten working days after the event at the latest.

3. Where did we get your personal data?

Personal data is collected directly from the participants.

4. Why do we process your personal data and under what legal basis?

The lawfulness of the organisation of the event is based on Article 5(1)(a) of the Regulation, the applicable legal basis is the Regulation itself, and in particular those provisions establishing the EDPS and its tasks.

For managing access to the European Parliament premises, see the relevant information in their respective notification and data protection notice (see section 7).

5. What are your rights regarding your personal data?

You have the right of access to your personal data and to relevant information concerning how we use it. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict its use. You have the right to object to our processing of your personal data, on grounds relating to your particular situation, at any time. We will consider your request, take a decision and communicate it to you.

You can send your request to the EDPS by post in a sealed envelope or use our contact form on the EDPS website (see section on contact details below).

6. How to withdraw your consent and the consequences of doing this

In relation to the use of your contact details by the EDPS to invite you to similar events: if you want us to delete your contact details from our internal repositories at any point after the management of the event is complete, please contact us and we will delete them ten working days after your request at the latest, or after the last event follow-up action.

If you have already provided your consent for sharing your contact details among the event participants and you decide to withdraw your consent, you can contact us and we will do what is technically and organisationally possible as soon as possible to ensure that they are not shared further.

Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn.

7. You have the right to lodge a complaint

If you have any remarks or complaints regarding the way we process your personal data, we invite you to contact the EDPS DPO (see section on contact details below).

You have, in any case, the right to lodge a complaint with the EDPS as a supervisory authority: https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en.

8. Contact details for enquiries regarding your personal data

We encourage you to contact us using the EDPS contact form, selecting 'My personal data' as the relevant subject: <https://edps.europa.eu/node/759>.

If you wish to contact the EDPS DPO personally, you can send an e-mail to EDPS-DPO@edps.europa.eu or a letter to the EDPS postal address marked for the attention of the EDPS DPO.

EDPS postal address: European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium

You can also find contact information on the EDPS website: https://edps.europa.eu/about-edps/contact_en.