



EDPS / EDPB TRAINEES' LUNCHTIME CONFERENCE

"THE CIRCLE OF E-LIFE - A LIFETIME RELATIONSHIP WITH YOUR DATA"

12:00-14:00 ON 27TH JANUARY 2020

PAUL-HENRI SPAAK BUILDING, ROOM PHS P7C050, BRUSSELS

DATA PROTECTION NOTICE

The European Data Protection Supervisor (EDPS) processes your personal data to organise and manage the trainees' lunchtime conference *"THE CIRCLE OF E-LIFE - A LIFETIME RELATIONSHIP WITH YOUR DATA"* and granting access to the European Parliament premises in Brussels (PAUL-HENRI SPAAK BUILDING, Room PHS P7C050) on 27th January 2019.

The event management includes processing: invitations and participation requests; event reporting including taking photos and audio-video recordings, and their possible distribution and publication; web streaming; social media usernames projected on the Twitter wall and event follow-up actions such as reports.

We process your personal data based on Regulation (EU) 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (hereinafter "the Regulation").

The following information is provided as established in Articles 15 and 16 of the Regulation.

Who is the controller?

The controller is the European Data Protection Supervisor (EDPS).

For more information on the EDPS please consult our website: <https://edps.europa.eu>

The European Parliament is joint controller for the process of providing authorisation to enter their buildings, for security purposes.

What personal data do we process, who can access it and how long do we keep your personal data?

We process:

- Your contact details for you to register in the event: usually first and last name; organisation; e-mail address.

Unless you consent to keeping the data for any of the purposes mentioned above, the EDPS will delete these data at the latest ten working days after your request or after the last event follow-up action.

- The EDPS may take photos and videos of the event and publish them on its intranet, internet site and other EDPS social channels (Twitter, LinkedIn and YouTube). The event will be also transmitted publicly through European Parliament web streaming service.

We will archive event material, including reports and audio-video footage, after 10 years (not available any more online).

- Those data needed to allow your access to the EDPS / European Parliament (EP) premises: first and last name; organisation; birth date; nationality; type, number and validity of an official identification document (passport, ID card).

Based on a Cooperation Agreement, the EP performs access control also on EDPS' behalf to protect both EP and EDPS' assets.

The EDPS will delete these data at the latest ten working days after the event. Personal data will be destroyed after three weeks. The data will then be disposed and shredded using the relevant PE contactor/service provider.

Why do we process your personal data and under what legal basis?

The lawfulness of the organisation of the event is based on Article 5(1)(a) of the Regulation, the applicable legal basis is the Regulation itself, and in particular those provisions establishing the EDPS and its tasks.

For processing photos and videos where you appear, the lawfulness is based on Article 5(1)(d) of the Regulation, i.e. on data subjects 'consent.

For managing access to EP premises, the legal basis for processing data is:

- EP Bureau Decision of 15 January 2018 "RULES GOVERNING SECURITY AND SAFETY IN THE EUROPEAN PARLIAMENT" COMM 53/05 Questeurs of the EP;
- EP Rules governing passes and authorisation granting access to Parliament's premises of 13.12.2013.
- Interinstitutional Cooperation Agreement of the EDPS / EP signed in June 2004 and renewed several times (2006, 2011 and 2013).

What are your rights regarding your personal data?

You have the right of access to your personal data and to relevant information concerning how we use it. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict its use. You have the right to object to our

processing of your personal data, on grounds relating to your particular situation, at any time. We will consider your request, take a decision and communicate it to you.

You can send your request to the EDPS by post in a sealed envelope or use our contact form on the EDPS website (see section on contact details [below](#)).

How to withdraw your consent and the consequences of doing this

As to the use of your contact details for the EDPS to invite you to similar events, if you want us to delete them from our internal repositories after the management of the event or later please contact us and we will do it at the latest ten working days after your request or after the last event follow-up action.

If you have already provided your consent for appearing in photos and videos or sharing your contact details among the participants in the event and you decide to withdraw your consent, you can contact us. We will do what technically and organisationally possible to fulfil your request as soon as possible.

Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn.

You have the right to lodge a complaint

If you have any remarks or complaints regarding the way we process your personal data, we invite you to contact the EDPS DPO (see section on contact details [below](#)).

You have, in any case, the right to lodge a complaint with the EDPS as a supervisory authority: https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en.

Contact details for enquiries regarding your personal data

We encourage you to contact us using the EDPS contact form, selecting 'My personal data' as the relevant subject: <https://edps.europa.eu/node/759>

If you wish to contact the EDPS DPO personally, you can send an e-mail to EDPS-DPO@edps.europa.eu or a letter to the EDPS postal address marked for the attention of the EDPS DPO.

EDPS postal address: European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium

You can also find contact information on the EDPS website: https://edps.europa.eu/about-edps/contact_en.