



**MANAGEMENT OF THE 2019 WORKSHOP ON DATA PROTECTION WITHIN
INTERNATIONAL ORGANISATIONS ORGANISED BY THE EDPS AND THE OECD AND OF
PARTICIPANTS' CONTACT DETAILS**

DATA PROTECTION NOTICE

1. The European Data Protection Supervisor (EDPS) processes your personal data to organise and manage the 2019 Workshop on Data Protection within International Organisations, which will take place on 17 and 18 June 2019 at the OECD premises in Paris. Personal data will be used for the following purposes: handling invitations and participation requests; sharing participants' contact details among them; reporting on the event, including taking photos for publication on EDPS' websites and social media and event follow-up actions, such as sharing presentations among participants.
2. The EDPS processes your personal data based on [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (hereinafter "the EU Regulation").

The OECD processes your personal data required for the authorisation to access their premises. Such processing is based on the Decision of the Secretary-General on the Protection of Individuals with regard to the Processing of their Personal Data, [Annex XII](#) to the Staff Regulations applicable to officials of the Organisation (hereinafter "the OECD Decision")

3. The following information is provided as established in Articles 15 and 16 of the EU Regulation and in Article 5.1 of the OECD Decision.

Who is the controller?

4. The OECD is the controller for the processing of personal data required for the authorisation to access their premises. The EDPS is the controller with regard to the other data processing activities described in this data protection notice.
5. For more information on the EDPS and the OECD, please consult the EDPS website <https://edps.europa.eu> and the OECD website <http://www.oecd.org/>

What personal data do we process, who can access it and how long do we keep your personal data?

6. For the purposes of organising this event, the EDPS processes your contact details: name; organisation; e-mail address.
7. Based on your consent, your contact details collected via the registration form will be transferred to the OECD to be further processed by them for accessing their premises. Your participation will be registered in their database and a visitor badge prepared.
Based on your consent, the OECD will keep them to provide a record of participants to the meeting, consistent with the rules described in the [OECD Decision](#).
Based on your consent, the EDPS will keep your contact details in order to invite you to future similar events. Based on your consent, these data may also be shared among the participants of the event for networking purposes.
Based on your consent, the EDPS may process your personal data for event follow-up actions, such as sharing presentations among participants, take photos of the event for publication on their intranet, internet sites and other EDPS social channels (Twitter, LinkedIn and YouTube).
8. Unless you consent to the EDPS keeping your contact details for any of the purposes mentioned in paragraph 7, the EDPS will delete them at the latest ten working days after the last event follow-up action.
9. The EDPS will archive this event material, including reports and photos, after 10 years.

Why do we process your personal data and under what legal basis?

10. The processing of your personal data by the EDPS for organising this event is lawful since it is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the EDPS (see Article 5(1)(a) of the EU Regulation). The applicable legal basis is Article 51 of the EU Regulation, which stipulates *inter alia* that the EDPS shall take appropriate steps to develop international cooperation mechanisms to facilitate the effective enforcement of legislation for the protection of personal data, engage relevant stakeholders in discussions and activities aimed at furthering international cooperation in the enforcement of legislation for the protection of personal data, and promote the exchange and documentation of personal data protection legislation and practice.
11. For processing by the EDPS of your personal data for the purposes referred to in paragraph 7, the lawfulness is based on your consent (see Article 5(1)(d) of the EU Regulation).

The processing of your personal data by the OECD is authorised under Article 4 of the OECD Decision for the delivery of the Organisation's mission and programme of work.

What are your rights regarding your personal data?

12. You have the right of access to your personal data and to relevant information concerning how we use it. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict its use. You have the right

to object to our processing of your personal data, on grounds relating to your particular situation, at any time. We will consider your request, take a decision and communicate it to you. For more information, please see Articles 14 to 21, 23 and 24 of the EU Regulation and Article 5 of the OECD Decision.

13. You can send your request to the EDPS or the OECD. Requests to the EDPS can be sent by post in a sealed envelope or use our contact form on the EDPS website (see section on contact details [below](#)). Requests to the OECD can be sent by post or by email (see section on contact details [below](#)). In cases where your request to the EDPS relates to the processing of personal data by the OECD, it will be forwarded to the OECD and vice versa.

How to withdraw your consent and the consequences of doing this

14. As to the use of your contact details for the EDPS to invite you to similar events, if you want us to delete them from our internal repositories after the management of the event or later, please contact the EDPS and we will do it at the latest ten working days after your request or after the last event follow-up action.
15. If you have already provided your consent for transferring your contact details to the OECD, appearing in photos or sharing your contact details or presentations among the participants in the event and you decide to withdraw your consent, you can contact us. We will do what technically and organisationally possible to fulfil your request as soon as possible.
16. Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn.

You have the right to lodge a complaint

17. If you have any remarks or complaints regarding the way we process your personal data, we invite you to contact the EDPS DPO or the OECD DPO (see section on contact details [below](#))
18. You have, in any case, the right to lodge a complaint with the EDPS as a supervisory authority: https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en or with the OECD Data Protection Commissioner (DPC@oecd.org)

Contact details for enquiries regarding your personal data

19. We encourage you to contact us using the EDPS contact form, selecting 'My personal data' as the relevant subject: <https://edps.europa.eu/node/759>
20. If you wish to contact the EDPS DPO personally, you can send an e-mail to EDPS-DPO@edps.europa.eu or a letter to the EDPS postal address marked for the attention of the EDPS DPO.
21. EDPS postal address: European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium

22. You can also find contact information on the EDPS website: https://edps.europa.eu/about-edps/contact_en.
23. To contact the OECD Data Protection Officer, please send an e-mail to DPO@oecd.org or a letter to DPO, OECD, 2 rue André-Pascal, 75775 Paris CEDEX 16, France.