



Register number: 57

Date of submission: 30 April 2018

Legal basis: Art 25 Regulation 45/2001

NOTIFICATION

INFORMATION TO BE GIVEN¹

1/ NAME AND FIRST NAME OF THE CONTROLLER

EUROPEAN DATA PROTECTION SUPERVISOR

2/ SERVICE RESPONSIBLE FOR PROCESSING PERSONAL DATA

Head of IT Policy

3/ NAME AND DESCRIPTION OF THE PROCESSING OPERATION

EDPS-IPEN Privacy by Design contest for mobile Health (mHealth) applications

Preparation, launch, execution (including award) and follow-up of the contest, based on EU institutions specific public procurement rules.

You can find further information on the contest on the EDPS website dedicated page: https://edps.europa.eu/data-protection/our-work/ipen/edps-ipen-privacy-design-contest-mobile-health-mhealth-applications_en.

This includes the reimbursement of travel expenses of the members of the contest jury and the reimbursement of the travel expenses of the winning contestants to participate in the award ceremony.

Processing of personal data in procurement procedures (a prize is awarded in the contest) is described in a separate notification: https://edps.europa.eu/data-protection/our-work/publications/other-documents/procurement-procedures_en.

¹ Please attach all relevant documents

The processing of data for meeting organisation and reimbursement of participants is performed using a tool called AGM, managed by the EU Commission and also used by the EDPS. Relevant information on the processing of personal data by AGM can be found here: <https://ec.europa.eu/tools/agm/ro/node/3>.

Financial transaction needed for the reimbursement are described and notified to the EDPS DPO separately: https://edps.europa.eu/data-protection/our-work/publications/other-documents/financial-transactions_en.

4/ PURPOSE(S) OF THE PROCESSING

Personal data are processed for the following purposes:

- Communications with the members of the jury
- Reimbursement of travel expenses of jury members for in person meetings

- Proposals submission by contestants
- Communications with contestants
- Reimbursement of travel expenses for winners to participate in the award ceremony.

5/ DESCRIPTION OF THE CATEGORY (IES) OF DATA SUBJECT(S)

- Members of the jury
- Contestants

6/ DESCRIPTION OF THE DATA OR CATEGORIES OF DATA (INCLUDING, IF APPLICABLE, SPECIAL CATEGORIES OF DATA (ARTICLE 10) AND/OR ORIGIN OF DATA)

Members of the jury:

- Name, e-mail addresses, phone numbers, to communicate with them.
- Name, e-mail address, information about the expenses for transport and hotel and banking information (account number and name of the account holder), to reimburse travel expenses of jury members for in person meetings.

Contestants:

- Name, e-mail address, address, country of residence, phone number and an implicit declaration of compliance with the eligibility criteria of the Rules of Contest, to submit applications. See ad-hoc web entry form on the dedicated webpage of the EDPS website: https://edps.europa.eu/data-protection/our-work/ipen/edps-ipen-privacy-design-contest-mobile-health-mhealth-applications_en.
- Name, e-mail addresses, phone numbers, to communicate with them.

- Name, e-mail address, information about the expenses for transport and hotel and banking information (account number and name of the account holder), to reimburse travel expenses for winners to participate in the award ceremony.

7/ INFORMATION TO BE PROVIDED TO THE DATA SUBJECTS

A specific data protection notice for contestants is provided on the EDPS webpage where the Rules of Contest are published (see section 6).

Members of the jury are provide a data protection notice when receiving the communication of ttheir appointment.

Controller

The controller is the European Data Protection Supervisor (EDPS).
The entity in charge of the processing on behalf of the EDPS: IT Policy.

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- Proposals submission by contestants
- Communications with contestants
- Reimbursement of travel expenses for winners to participate in the award ceremony.

Categories of personal data processed

Members of the jury:

- Name, e-mail addresses, phone numbers, to communicate with them.
- Name, e-mail address, information about the travel expenses and banking information (account number and name of the account holder), to reimburse travel expenses of jury members for in person meetings.

Contestants:

- Name, e-mail address, address, country of residence, phone number and an implicit declaration of compliance with the eligibility criteria of the Rules of Contest, to submit applications. See ad-hoc web entry form on the dedicated webpage of the EDPS website: https://edps.europa.eu/data-protection/our-work/ipen/edps-ipen-privacy-design-contest-mobile-health-mhealth-applications_en.
- Name, e-mail addresses, phone numbers, to communicate with them.
- Name, e-mail address, information about the expenses for transport and hotel and banking information (account number and name of the account holder), to reimburse travel expenses for winners to participate in the award ceremony.

Recipients

Members of the jury and EDPS staff on a need-to-know basis, including the IT Policy sector, for contest management; the Finance team (Human Resources and Budget Administration Unit) for reimbursement requests; the Records Management team for case file management.

Right of access and right to rectification

If you want to access your personal data or exercise your right to rectification, you can [send your request](#) to the EDPS by post in a sealed envelope or use our [contact form on the EDPS website](#).

Legal basis of the processing

The lawfulness of these processing operations is based on Article 5(a) of the Regulation 45/2001.

The legal basis to organise the contest is provided by Regulation 45/2001 defining EDPS tasks, and in particular on Article 46 (e).

Legal bases of procurement procedures and financial transactions can be found in their relevant notifications in the [EDPS Register](#) on the EDPS website (see section 1 of the contest notification).

Time-limits for storing personal data

Personal data are kept as long as follow-up actions to the contest are necessary with regard to the purpose(s) of the processing of personal data. In particular:

- Files relating to procurement procedures, including personal data, are to be retained in the archives for a period of 10 years following the prize award. However, proposals from unsuccessful contestants have to be kept only for 5 years following the prize award. Thereafter, documents are to be destroyed.
- Data related to the reimbursement of expenses for jury members and winning contestants: 7 years from the date of reimbursement.
- Until the end of a possible audit if one started before the end of the above period.

Right to have recourse to the EDPS

You have recourse at any time to the Data Protection Officer (DPO) of the EDPS. To contact the DPO, please send an email to EDPS-DPO@edps.europa.eu.

You have also the right to have recourse to the EDPS as a supervisory authority (EDPS mailbox: edps@edps.europa.eu; postal address: Rue Wiertz 60, B-1047 Brussels, Belgium).

8/ PROCEDURES TO GRANT DATA SUBJECTS' RIGHTS (RIGHTS OF ACCESS, TO RECTIFY, TO BLOCK, TO ERASE, TO OBJECT)

The specific Privacy statement mentions the right of access and rectification, as well as the recourse to the EDPS' DPO at any time. More information on EDPS website: edps.europa.eu.

9/ AUTOMATED / MANUAL PROCESSING OPERATION

See description of processing in section 1.

10/ STORAGE MEDIA OF DATA

Electronically (MS Office, file system, Case Management System, AGM tool - see description in section 1) and on paper as needed.

11/ LEGAL BASIS AND LAWFULNESS OF THE PROCESSING OPERATION

The lawfulness of these processing operations is based on Article 5(a) of the Regulation 45/2001.

The legal basis to organise the contest is provided by Regulation 45/2001 defining EDPS tasks, and in particular on Article 46 (e).

Legal bases of procurement procedures and financial transactions can be found in their relevant notifications in the [EDPS Register](#) on the EDPS website (see section 1 of the contest notification).

12/ THE RECIPIENTS OR CATEGORIES OF RECIPIENTS TO WHOM THE DATA MIGHT BE DISCLOSED

Members of the jury

EDPS staff:

- the IT Policy sector (contest management);
- the Finance team (Human Resources and Budget Administration Unit) for reimbursement requests;
- the Records Manager Sector for case file management.

13/ RETENTION POLICY OF (CATEGORIES OF) PERSONAL DATA

Personal data is kept as long as follow-up actions to the contest are necessary with regard to the purpose(s) of the processing of personal data. In particular:

- Files relating to procurement procedures, including personal data, are to be retained in the archives for a period of 10 years following the prize award. However, proposals from unsuccessful contestants have to be kept only for 5 years following the prize award. Thereafter, documents are to be destroyed.
- Until the end of a possible audit if one started before the end of the above period.
- Data related to the reimbursement of expenses for jury members and winning contestants: 7 years from the date of reimbursement of the costs.

13 BIS/ TIME LIMITS FOR BLOCKING AND ERASURE OF THE DIFFERENT CATEGORIES OF DATA

(further to justified legitimate request from the data subject)

(Please, specify the time limits for every category, if applicable)

If the conditions are fulfilled: as soon as possible and in principle at the latest within 15 working days after reception of the request (in line with the code for good administrative behaviour).

14/ HISTORICAL, STATISTICAL OR SCIENTIFIC PURPOSES

If you store data for longer periods than mentioned above, please specify, if applicable, why the data must be kept under a form which permits identification

NA

15/ PROPOSED TRANSFERS OF DATA TO THIRD COUNTRIES OR INTERNATIONAL ORGANISATIONS

NA

16/ FURTHER INFORMATION

The controller declares the accuracy of the above statements and undertakes to notify any change affecting this information to the Data Protection Officer.

BRUSSELS, 30 APRIL 2018

For the Controller: Achim KLABUNDE