The European Data Protection Supervisor has decided to hire two Contract Agents Function group IV (article 3b of the Conditions of employment of other servants of the European Union).

**EMPLOYMENT: SECRETARIAT OF THE EUROPEAN DATA PROTECTION SUPERVISOR**

**UNIT SUPERVISION AND ENFORCEMENT**

**2 LEGAL OFFICERS SPECIALISED IN DATA PROTECTION**

**CATEGORY AND GRADES:** Contract Agent FGIV (duration of contract: 1 year, renewable)

**PLACE OF EMPLOYMENT:** BRUSSELS

**JOB DESCRIPTION:**

The EDPS is the independent supervisory authority with the task of ensuring that the institutions and bodies of the European Union (EUIs) respect the rights to privacy and protection of personal data when they process personal data or develop new policies.

Acting under the authority of the Supervisor and Director, the officers will take part in a number of tasks in accordance with the instructions of the Head of the Supervision and Enforcement Unit.

The tasks related to ensuring the application of Regulation (EU) 2018/1725 as well as Regulation 2018/1727 (as of 12 December 2019) and Regulation (EU) 2016/794 may include, in particular:

- informing and advising EUIs on the application of the above Regulations;
- informing and advising controllers and data subjects on their rights and obligations;
- contributing to EDPS knowledge management;
- performing data protection audits;
- hearing and investigating complaints and other requests of data subjects and conduct inquiries;
- handling prima facie inadmissible complaints;
- cooperating with the Data Protection Officers of the EUIs;
- representing the institution externally, including before the Court of Justice;
- cooperating with the EU Data Protection Authorities through EDPB meetings;
- when performing these tasks, the officer should consider the potential impact on other fundamental rights, the wider socio-economic impacts, risks and unintended consequences of EUIs’ processing of personal data, in a way that complements the legal analysis.

**REQUIRED QUALIFICATIONS AND EXPERIENCE:**

- to have successfully accomplished and completed university studies preferably in the field of law attested by a diploma;
- to have training or qualification in sociology, economics, anthropology, ethics or philosophy will be considered an advantage;
- to have a good knowledge of the structure and functioning of the European Union and of its institutions, the treaties and other fields of EU law in relation to the position;
- to have a good knowledge of the legislation on data protection and its implications for EUIs;
to have knowledge of other Fundamental rights

to have knowledge of EU policies and legal instruments in the field of police and judicial cooperation is considered an asset;

to have practical experience in the field of data protection;

to have excellent research skills and ability to draw information from multiple sources;

to have problem-solving skills and creativity in proposing possible solutions;

to have willingness to obtain security clearance;

to have a good knowledge of modern information technology, including IT management, is considered as an asset;

to have a thorough knowledge of one of the official languages of the European Union and a good knowledge of another EU language is required. For practical reasons, an excellent knowledge of English is desirable;

to have knowledge of other official languages would be considered as an advantage.

These activities may require missions away from head office.

We especially look for someone who fits in an informal but professional working environment, where we appreciate collegiality, sharing of information and creativity, and who enjoys engaging constructively with stakeholders, based on our core values: integrity, impartiality, transparency and pragmatism.

**ADMISSIBILITY:**

The Selection Panel, assisted by the Human Resources team, will screen the eligible candidates from the spontaneous applications received at functional email box recruitment@edps.europa.eu and from the available CAST lists. Spontaneous applications received after the 25.03.2020, may not be considered for this position. The candidates preselected will be invited to an interview.

Aligned with our Equal Opportunities strategy and with Article 1d of the Staff Regulations, the EDPS embraces diversity and promotes equal opportunities. The EDPS accepts applications without discrimination on grounds of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of national minority, property, disability, age, gender identity or sexual orientation.

If you require any special arrangements (for specific handicap or disability) in order to take part in this selection procedure, please indicate this in your application.

Brussels, 10.03.2020

Leonardo CERVIRA NAVAS

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1 All personal data from the applications is processed in accordance with the EDPS Privacy Statement.