



LEONARDO CERVERA NAVAS
DIRECTOR

NOTICE OF VACANCY N° 20/2019

(Publication under Article 29, paragraphs 1 a), b) and c) of the Staff Regulations)

The European Data Protection Supervisor (EDPS) has decided to fill one vacancy in his establishment plan for the grades AD 5-8

**EMPLOYMENT: SECRETARIAT OF THE EUROPEAN DATA PROTECTION SUPERVISOR
UNIT SUPERVISION AND ENFORCEMENT**

1 ADMINISTRATOR/LEGAL OFFICER SPECIALISED IN DATA PROTECTION (F/M)

CATEGORY AND GRADES: AD 5-8

PLACE OF EMPLOYMENT: BRUSSELS

JOB DESCRIPTION:

The EDPS is an independent supervisory authority with the task of ensuring that the institutions and bodies of the European Union respect the rights to privacy and protection of personal data when they process personal data or develop new policies.

Acting under the authority of the Supervisor, Assistant Supervisor and Director, the officer will take part in a number of tasks in accordance with the instructions of the Head of the Supervision and Enforcement Unit.

The tasks related to ensuring the application of Regulation (EU) 2016/794 (Europol) may include, in particular:

-) conducting prior consultations of processing operations likely to present specific risks and advise on the need for such consultations;
-) performing inspections and audits;
-) informing and advising Europol on the application of the above Regulation;
-) informing and advising controllers and data subjects on their rights and obligations;
-) handling prima facie inadmissible complaints;

-) hearing and investigating complaints and other requests of data subjects and conduct inquiries;
-) cooperating with the Data Protection Officers of Europol;
-) representing the institution before the Court of Justice.

The officer will mainly work on Europol matters; nevertheless, the officer can be requested to perform other tasks in relation to the application of Regulation (EC) 2018/1725, Regulation (EU) 2016/1624 and Regulation (EU) 2018/1240 (ETIAS).

REQUIRED QUALIFICATIONS AND EXPERIENCE:

- to have successfully accomplished and completed university studies preferably in the field of law attested by a diploma;
- to have a good knowledge of the structure and functioning of the European Union and of its institutions, the treaties and other fields of EU law in relation to the position;
- a good knowledge and experience of the legislation on data protection and its implications for EU institutions and bodies is required;
- professional experience regarding the workings of Europol or (EU) law enforcement is required;
- to have relevant professional experience as well as an extensive capacity for analysis and written expression;
- to have the ability and to be ready to work in a small team in the dynamic environment of a new institution;
- Willingness to obtain security clearance (security clearance in a previous position would be considered a bonus);
- a general knowledge of modern information technology is recommended;
- excellent research skills and ability to draw information from multiple sources;
- a thorough knowledge of one of the official languages of the European Union and a good knowledge of another EU language is required. For practical reasons, a good knowledge, of English is necessary and French is desirable. Knowledge of other official languages would be considered as an advantage.

These activities may require missions away from head office.

We especially look for someone who fits in an informal but professional working environment, where we appreciate collegiality, sharing of information and creativity, and who enjoys engaging constructively with stakeholders, based on our core values: integrity, impartiality, transparency and pragmatism.

ADMISSIBILITY :

Officials of the Institutions of the European Union in grades AD 5-8 who are interested in this position and who think they have the necessary qualifications, as well as laureates from an EPSO competition, are invited to send their applications to the functional mailbox Recruitment@edps.europa.eu.

Aligned with our Equal Opportunities strategy and with Article 1d of the Staff Regulations, the EDPS embraces diversity and promotes equal opportunities. The EDPS accepts applications without discrimination on grounds of sex, race, colour, ethnic or social origin, genetic features,

language, religion or belief, political or any other opinion, membership of national minority, property, disability, age, gender identity or sexual orientation.

If you require any special arrangements (for specific handicap or disability) in order to take part in this selection procedure, please indicate this in your application form.

For more information, please contact Ms. Delphine HAROU, Head of Unit Supervision and Enforcement, tel. +32 (0) 28.31.919.

For an application¹ to be considered valid, candidates must submit:

- the application form
- a detailed curriculum vitae
- an official document attesting the status of an official (category, grade), the different posts held in the EU institutions and bodies, and a copy of the last two evaluation reports; or an official document from EPSO attesting that the candidate is a laureate.

DEADLINE FOR SUBMITTING APPLICATIONS: 03/07/2019 to 31/07/2019

Brussels, 2nd July 2019


Leonardo CERMEBA NAVAS

¹ All personal data from the applications is processed in accordance with the EDPS Data Protection Notice.

SOME FACTS ABOUT THE EDPS AND OUR STAFF

EDPS: A young and dynamic institution

The EDPS was established in Brussels in 2004, and as the European's Union independent data protection authority, the EDPS aims to serve as an impartial centre of excellence for enforcing and reinforcing EU data protection and privacy standards, both in practice and in law.

It has about 100 staff members, most of which are EU officials but also contract agents and Seconded National Experts working full or part-time.

EDPS: A great place to work

We believe that a good working environment is a precondition to ensure staff engagement and well-being and that it is essential to strike a good balance between work and private life. To this end, we provide staff with a modern working environment using familiar IT tools, and good balance between work and private life (using flexitime and telework).

EDPS: A place to grow and develop your career in an EU institution

Our staff enjoys a high level of autonomy and diversity of tasks, working in small, dynamic teams. We have developed an ambitious "Learning & development policy" to foster personal development and to improve personal skills and competencies. Also we encourage and fully support AST colleagues who are eligible to participate in the Certification Programme.

Our staff benefit from the same mobility policy as the larger EU institutions such as the Commission, Parliament and the Council, because the EDPS is treated as an EU institution for the purposes of the Staff Regulations and the Financial Regulation. As a result, staff can transfer their grade, step, seniority and all the other career elements seamlessly between the EDPS and any of these institutions. The EDPS can be a useful career step for established officials who would like to work with us for a while and then return to continue their careers long-term within the larger institutions.