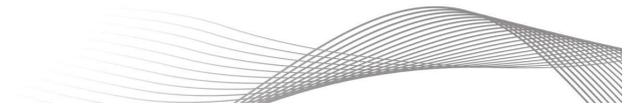


EDPS record of processing activity

Record of EDPS activities processing personal data, based on Article 31 of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

Nr.	Item	Description
		Organisation of online surveys
	Last update of this record	18/12/2020
2.	Reference number	48
	<i>Part 1 - Article 31 Record</i>	
3.	Name and contact details of controller	European Data Protection Supervisor (EDPS) Postal address: Rue Wiertz 60, B-1047 Brussels Office address: Rue Montoyer 30, B-1000 Brussels Telephone: +32 2 283 19 00 Email: edps@edps.europa.eu Responsible department or role: Depending on the survey carried out. This information will be included in the specific data protection notice of each survey. Contact form for enquiries on processing of personal data to be preferably used: https://edps.europa.eu/node/759



Nr.	Item	Description
4.	Name and contact details of DPO	edps-dpo@edps.europa.eu
5.	Name and contact details of joint controller (where applicable)	
6.	Name and contact details of processor (where applicable)	
7.	Short description and purpose of the processing	<p>The European Data Protection Supervisor (EDPS) conducts at regular intervals surveys with all the European institutions, agencies and bodies (EUIs) on their processing activities. Surveys are one of the tools used to monitor compliance.</p> <p>It is the general duty of the EDPS to monitor, ensure and enforce the application of Regulation (EU) 2018/1725 by the Union institutions and bodies, offices and agencies, as well as other specific legal frameworks applicable to certain agencies (Regulation 2016/794 for Europol, Regulation 2017/1939 for EPPO, Regulation 2018/1727 for Eurojust).</p> <p>To conduct the survey the EDPS is using EUSurvey, the online survey management system developed by the European Commission. For more information, see the record on EUSurvey maintained by the Commission and the related privacy statement.</p> <p>To access the survey responders must identify with EU Login. For more information, see the EU Login Privacy Statement.</p> <p>The survey itself processes limited personal data on the responders in order to identify the EUI on behalf of which they respond to the survey.</p>
8.	Description of categories of persons whose data the EDPS processes and list of data categories	<p>Data subjects: EUI staff responding to the survey, in principle DPOs</p> <p>Categories of personal data: name and surname, function at EUI.</p>



Nr.	Item	Description
9.	Time limit for keeping the data	<p>The replies to the survey are stored in EUSurvey until the end of the response period. After the end of the response period, the replies to the survey (containing personal data of the respondents) will be integrated in the relevant case file in the case management system (CMS) of the EDPS and deleted from EUSurvey.</p> <p>The replies to the survey are stored in the CMS of the EDPS for 10 years after closure of the case. Afterwards, the replies will be transferred to the EDPS archives and undergo a second review to assess the need for continued storage.</p>
10.	Recipients of the data	<p>Access to the replies to the EDPS questionnaire is secured in the EUSurvey and in the EDPS CMS and given only to authorised staff.</p> <p>The EDPS will not transfer any personal data to third parties, save the case when the Court of Justice of the European Union or the European Ombudsman would require such transfer in the framework of their duties. This is without prejudice to Regulation (EC) 1049/2001 regarding public access to documents.</p>
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	No
12.	General description of security measures, where possible.	<p>Please refer to:</p> <ul style="list-style-type: none"> • EC EUSurvey record • EDPS record on CMS
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the data protection notice:	Specific DP notices will be published for each survey conducted.



