



Call for Tender n° EDPS/2017/S/021 – Provision of event management and consultancy services linked to the organisation of the 40th ICDPPC

Q&A

- 1.) Is there a requirement for the methodology and the case study to be separated out from each? From our perspective, it seems they are very similar and could result in duplication.**

There might be indeed similarities and duplication. However we would like to have the methodology requested in section 5.1.1 of the tender specifications separated from the case study requested in section 5.2. Methodology for section 5.1.1 shall be focused on the general approach (what system/methods will the contractor put in place for the overall organisation of the ICDPPC, to meet the objectives, and to maximise the success of the ICDPPC) whereas for the case study, methodology shall be described for each dates/events.

- 2.) Under Transfers on page 8 of the Tender Specifications, it is requested that flat fees for transfers of 12 experts is provided (6 from the US and 6 from the EU). We assume therefore that this should include the potential costs of flights also?**

No, flight costs shall not be included.