



LEONARDO CERVERA NAVAS  
DIRECTOR

**NOTICE OF VACANCY 04-2021-EDPS-CA**

The European Data Protection Supervisor has decided to hire a Contract Agent function group IV (article 3b of the Conditions of employment of other servants of the European Union).

**EMPLOYMENT :**                      **SECRETARIAT OF THE EUROPEAN DATA PROTECTION SUPERVISOR  
TECHNOLOGY AND PRIVACY UNIT**

**1 Technology and Security Officer**

**CATEGORY AND GRADES :**        **Contract Agent FG IV (1 year renewable)**

**PLACE OF EMPLOYMENT :**       **BRUSSELS**

**JOB DESCRIPTION :**

The EDPS is the independent supervisory authority with the task of ensuring that the Union institutions, offices, bodies and agencies respect the right to privacy when they process personal data or develop new policies.

Acting under the authority of the Supervisor and Director, the contract agent will take part in a number of tasks in accordance with the instructions of the Head of the Technology and Privacy (TP) Unit. In particular, the successful candidate will:

- ) contribute to the unit's activities in the field of technology monitoring, in cooperation with other team members, by:
- monitoring at national, supranational and global level the development of information and communication technologies, which may have an impact on privacy and the protection of personal data;
  - preparing reports on the impact of technological developments on data protection and privacy;
  - compiling and editing EDPS publications on technological developments and their impact on data protection and privacy for a wide, non-specialist audience;
  - preparing briefings and information sessions on technological developments, in particular for EDPS management and staff.

- ) contribute to the unit's activities relating to technological data protection measures and security of personal data by:

  - promoting the application of "data protection by design" (applying data protection requirements in the life cycle of new technologies and systems as early as possible);
  - preparing reports, opinions and decisions in the field of technology related policy, aiming, on the one hand, to ensure the application of Regulation (EU) 2018/1725 and other relevant data protection legal acts, and, on the other hand, to follow technological and legislative developments that may have an impact on the protection of personal data;
  - cooperating with other data protection supervisory authorities, e.g. in the European Data Protection Board.
  
- ) contribute to supervision and enforcement tasks linked to the application of Regulation (EU) 2018/1725 and other relevant data protection legal acts, including:

  - providing advice to the EDPS and data controllers on technical and organisational measures for the processing of personal data respecting the fundamental rights of individuals and ensuring the security of processing and personal data;
  - examining complaints linked to the application of technologies in the institutions, offices, bodies and agencies of the European Union, as well as other requests coming from data subjects;
  - perform technology related audits in the Union institutions, offices, bodies and agencies to ensure the proper application of IT and security elements in Regulation (EU) 2018/1725 and other relevant data protection legal acts;
  - contributing to maintaining and developing the EDPS auditing IT infrastructure, including the TP unit lab;
  - conducting data protection inspections and audits in complex IT environments;
  - managing personal data breach notifications (as mandatory under the EUDPR as well as for Europol, EPPO, Eurojust, ...);
  - assessing IT systems, incl. IT governance and IT management, interoperability of large-scale databases and other technical solutions used as means to process personal data;
  - personal data and information security issues, including security incident notifications (SIS, ...).
  
- ) contribute to the tasks of other units in the EDPS connected to technological and legislative developments such as:

  - contributing to EDPS opinions, formal comments etc. and provide advice to EU institutions, offices, bodies and agencies on matters related to technology.
  
- ) contribute to the unit's tasks related to the management and monitoring of IT systems used by the EDPS, by e.g.:

  - assessing EDPS IT needs and possible IT solutions, including by contributing to IT procurement actions;
  - contributing to EDPS IT management and governance functions;
  - contributing to the TP IT service management functions;
  - evaluating IT security measures and formulating recommendations to improve their effectiveness.

## **REQUIRED QUALIFICATIONS AND EXPERIENCE:**

- a level of education corresponding to completed university studies in a relevant field of at least three years, attested by a diploma;
- to have the ability to assess the impact of technological developments on privacy and data protection;
- to have the ability to draft reports on technological issues for a non-specialist audience;
- to have relevant professional experience in the field of IT audits, network security and information systems as well as good capacity of analysis and editorial skills;
- to have a good knowledge of methods and standards for software engineering and experience in the field of development, management and administration of information systems;
- to have a sufficient knowledge of the legislation and its implications concerning data protection with regard to Union institutions, offices, bodies and agencies;
- to have a sufficient knowledge of the structure and functioning of the European Union and of its institutions, the treaties and other fields of EU law in relation to the position;
- to have the ability and to be ready to work in a small team in a dynamic environment;
- a thorough knowledge of one of the official languages of the European Union and good knowledge of another EU language. For practical reasons, a good knowledge of English is necessary and of French or German desirable. Knowledge of other official languages would be considered as an advantage.

We especially look for someone who fits in an informal but professional working environment, where we appreciate collegiality, sharing of information and creativity, and who enjoys engaging constructively with stakeholders, based on our core values: integrity, impartiality, transparency and pragmatism.

## **ADMISSIBILITY :**

The Selection Panel, assisted by the Human Resources team, will screen the eligible candidates from the spontaneous applications received at functional email box [recruitment@edps.europa.eu](mailto:recruitment@edps.europa.eu) and from the available CAST lists. Spontaneous applications received after 18/03/2021, may not be considered for this position.

The candidates preselected will be invited to an interview.

Aligned with our Equal Opportunities strategy and with Article 1d of the Staff Regulations, the EDPS embraces diversity and promotes equal opportunities. The EDPS accepts applications without discrimination on grounds of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of national minority, property, disability, age, gender identity or sexual orientation.

If you require any special arrangements (for specific handicap or disability) in order to take part in this selection procedure, please indicate this in your application form.

For more information, please contact Mr Thomas ZERDICK, Head of TP Unit, via e-mail [thomas.zerdick@edps.europa.eu](mailto:thomas.zerdick@edps.europa.eu).

For an application<sup>1</sup> to be considered valid, candidates must submit:

1. a detailed curriculum vitae, and
2. a motivation letter.

**DEADLINE FOR SUBMITTING APPLICATIONS: FROM 05/03/2021 TO 18/03/2021**

Brussels, 05 March 2021



Leonardo CERVERA NAVAS

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<sup>1</sup> All personal data from the applications is processed in accordance with the EDPS Data Protection notice.

## SOME FACTS ABOUT THE EDPS AND OUR STAFF

### **EDPS: A young and dynamic institution**

The EDPS was established in Brussels in 2004, and as the European's Union independent data protection authority, the EDPS aims to serve as an impartial centre of excellence for enforcing and reinforcing EU data protection and privacy standards, both in practice and in law.

It has about 120 staff members, most of which are EU officials but also contract agents and Seconded National Experts working full or part-time.

### **EDPS: A great place to work**

We believe that a good working environment is a precondition to ensure staff engagement and well-being and that it is essential to strike a good balance between work and private life. To this end, we provide staff with a modern working environment using familiar IT tools, and good balance between work and private life (using flexitime and telework).

### **EDPS: A place to grow and develop your career in an EU institution**

Our staff enjoys a high level of autonomy and diversity of tasks, working in small, dynamic teams. We have developed an ambitious "Learning & development policy" to foster personal development and to improve personal skills and competencies. Also we encourage and fully support AST colleagues who are eligible to participate in the Certification Programme.

Our staff benefit from the same mobility policy as the larger EU institutions such as the Commission, Parliament and the Council, because the EDPS is treated as an EU institution for the purposes of the Staff Regulations and the Financial Regulation. As a result, staff can transfer their grade, step, seniority and all the other career elements seamlessly between the EDPS and any of these institutions. The EDPS can be a useful career step for established officials who would like to work with us for a while and then return to continue their careers long-term within the larger institutions.