



## ***SUPERVISION CONFERENCE***

### **DATA PROTECTION NOTICE**

Your personal data is processed on the basis of [Regulation \(EU\) 2018/1725](#) ('the Regulation') in order to organise, manage and follow up after the event named, "Supervision Conference", held on 29 November 2022 at the European Commission's Borschette Conference Center.

We provide you with the information that follows based on Articles 15 and 16 of the Regulation.

#### **Who is the controller?**

The **European Data Protection Supervisor (EDPS)**, as a data controller, processes your personal data in order to:

- ) organise, manage and ensure follow-up to the event;
- ) invite you to similar events in the future, based on your consent (see below);
- ) share content of the event via the EDPS' communication channels (social media and the EDPS website);

To note, participants' photographs and audio and video recordings will only be shared via the EDPS' communication channels, based on your consent.

For more information about the EDPS, please consult our website: <https://edps.europa.eu>.

The **European Commission (EC)** is a separate controller processing your personal data in order to:

- ) provide access to the online video conference tools: Cisco Webex and the webcast portal ([webcast.ec.europa.eu](http://webcast.ec.europa.eu));
- ) ensure access of in-person participants into the conference premises.

For more information on the use of your data, please consult the relevant EC data protection records:

- ) Cisco Webex: [DPR-EC-05006.3](#).
- ) Webcast portal ([webcast.ec.europa.eu](http://webcast.ec.europa.eu)): [DPR-EC-00306.1](#).
- ) Access to the EC's premises: Commission Physical Access Control System (PACS) [DPR-EC-00655.2](#) and registration using Event-Works [DPR-EC-00297.5](#). In accordance with the Event-Works [DPR-EC-00297.5](#), personal data shared with the Directorate-General for Human Resources and Security of the European Commission so that the participants are able to access the EC's buildings 'is kept for 6 months after the termination of the link between the data subject and the Commission'.

#### **What personal data is processed?**

The **EDPS** processes the following categories of personal data collected via a dedicated [registration form](#):

- ) first and last name;
- ) e-mail address;
- ) the organisation you are affiliated to (optional);
- ) your occupation (optional);
- ) date of birth;
- ) nationality;
- ) type, reference number and expiration date of an official identity document;
- ) if you attend the conference in person, special health needs (optional).

The **EDPS** also processes the following categories of personal data:

- ) photo and bio of the speakers for reference;
- ) video recording and web streaming of speakers participating in the panel of the main conference hall, as well as of participants participating in the Q&A sessions;
- ) if you attend the conference in person, photographs and audio-video recording depicting you (optional);
- ) your IP address, source Transmission Control Protocol (TCP) port associated to each HTTP request and date and time of the visit of the website, see the EDPS website [data protection notice](#);
- ) data regarding your browsing experience on our website for aggregated statistics, More information can be found on the EDPS website [cookies notice](#).

The **EC** processes the following categories of personal data:

- ) For security-related purposes (in-person attendance):
  - o first and last name;
  - o e-mail address;
  - o date of birth;
  - o nationality;
  - o type, reference number and expiration date of an official identity document;

### **Why is your personal data processed?**

The **EDPS** processes your personal data for the following purposes:

- ) to allow you to register and attend the conference;
- ) to prepare participation lists and badges;
- ) to provide you with a periodic reminder about the conference;
- ) to manage your participation in the event;
- ) to perform any follow-up actions to the conference, such as distribution of reports and presentations;
- ) to share conference content, for example audio and video recordings and photo, via the EDPS communication channels (social media and the EDPS website);
- ) to accommodate special health needs in case of in-person attendance of the Conference;
- ) to keep you updated on further events (optional).

The **EC** processes your personal data for the following purposes:

- ) to allow you to access the EC's premises;
- ) to provide access to the online platform, Cisco Webex;
- ) to share conference content (i.e. audio and video recordings) via the live streaming platform - Webcast portal.

### **Who can access your data?**

- ) Your personal data will be accessed by a limited number of EDPS staff, who are in charge of the conference's organisation.
- ) Some of your personal data (as mentioned above) will be shared with the security staff of the EC to allow your in-person participation at the Borschette Conference Center premises. A manual check of the identification document might be performed by the security guard.

### **Why is your personal data processed and under what legal basis?**

The **lawfulness** for the organisation, management and follow-up to the Conference is Article 5(1)(a) of the Regulation: *'processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body'*. The applicable legal basis is the Regulation, and in particular the provisions establishing the EDPS and its tasks: Article 57(1)(b) of the [Regulation](#).

You will only be photographed and video-recorded for communication purposes, based on your consent. Your consent will be collected via a sticker system. Photos and video taken under private capacity do not fall under the responsibility of the EDPS.

Video recordings of speakers will be published on the EDPS website and its social media channels (EU Video and YouTube, EU Voice, Twitter and LinkedIn), based on your consent.

When visiting the Conference page hosted on the EDPS' official website, your personal data will only be processed for aggregated statistics, based on your consent. For more information, please refer to the [cookies notice](#).

### **Processing of personal data outside the EU/European Economic Area (EEA)**

If you attend the conference online, some of your personal data will be transferred outside of the EU/EEA in order to allow for your participation at the conference. The EC agreed on Standard Contractual Clauses (SCCs) with Cisco that include various data protection and security clauses. For more information, please refer to the EC record on Cisco-Webex: [DPR-EC-05006.3](#).

If you are a speaker, you will need to switch on your camera and share your screen, if necessary. If you are a participant, we invite you not to switch on your video and audio signals. Should you decide to share your video and audio, this will be under your own personal responsibility. When asking questions, participants can either use video and/or audio or send their questions using the chat function. If you choose to ask questions using video and/or audio, this will be recorded accordingly. If you choose to use the chat function, no audio or video will be recorded. The EDPS will also keep an anonymised transcript of the messages in the chat with the purpose of answering pending questions and improving our presentations and training material.

### **How long do we keep your personal data?**

#### **The EDPS:**

- ) The EDPS does not keep your personal information for longer than it is necessary for the purposes for which we collected it. However, we may keep your information for a longer period for statistical purposes with the appropriate safeguards put in place, such as using data aggregation methods.
- ) The EDPS will keep your personal data submitted via the **registration form** for six months following the event or at the latest after the last follow-up action to the event. If you would like us to **delete your personal data provided via the registration form**, we will erase your data from the main server two calendar weeks following your request. We will erase any remaining personal data pertaining to you from our backup server within a maximum of six weeks following your request. For more information, please see below how you can withdraw your consent.
- ) **Videos and photos** of the conference will be archived after 10 years and will not be available on the EDPS website any more after that period. Please note however, that, once information, including personal data, is uploaded online, third parties can use it for their own purposes, on their own platforms, and sometimes without the EDPS being informed. In such cases, please note that it may not be possible for us, notwithstanding any implemented safeguards, to ensure removal from the internet of your personal data after the retention period has expired.
- ) **Technical website's visitor logs** are kept for one year.

#### **The EC:**

- ) The EC's Directorate-General for Human Resources and Security of the EC process participants' data to allow access to its buildings. This data is kept for 6 months after the termination of the link between the data subject and the EC .
- ) The official identity document presented by in-person participants to enter the EC's premises will not be saved or further processed.
- ) For the personal data processed in relation to the videoconference tool: please refer to the EC's record on Cisco-Webex: [DPR-EC-05006.3](#), and for the Webcast portal ([webcast.ec.europa.eu](http://webcast.ec.europa.eu)), please refer to [DPR-EC-00306.1](#).

### **What are your rights regarding your personal data?**

You have the right of access to your personal data and to relevant information concerning how we use your data. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict its use. You have the right to object to our processing of your personal data, on grounds relating to your particular situation, at any time. We will consider your request, take a decision and communicate it to you.

You can send your request to the EDPS by post in a sealed envelope or use our contact form available on the EDPS website (see section on contact details [below](#)).

### **How to withdraw your consent and its consequences**

You can withdraw your consent regarding your participation to the conference and alerts for **registration** at any time by sending an email to [EDPS-Events@edps.europa.eu](mailto:EDPS-Events@edps.europa.eu). If you withdraw your consent for one of the above-mentioned purposes regarding registration, we will not process your personal data for that specific purpose. If you withdraw your consent for all of the above-mentioned registration purposes, we will delete your personal data within the timeframes mentioned in the “how long do we keep your data” section above.

For information on how to withdraw your consent for cookies, please refer to the [cookies notice](#).

You can also withdraw your consent regarding the processing of photographs and/or audio and video recordings depicting you at any time, by informing staff at the reception desk of the Conference.

Please note that withdrawing your consent does not affect the lawfulness of processing of your personal data based on your consent before its withdrawal.

Your rights concerning your personal data are listed under Articles 17 to 24 of [the Regulation](#). Please note that in some cases restrictions under Article 25 of the Regulation may apply.

### **You have the right to lodge a complaint**

If you have any remarks or complaints regarding the way we process your personal data, we invite you to contact the EDPS DPO (see section on contact details [below](#)).

You have, in any case, the right to lodge a complaint with the EDPS as a supervisory authority: [https://edps.europa.eu/data-protection/our-role-supervisor/complaints\\_en](https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en).

### **Contact details for enquiries regarding your personal data**

We encourage you to contact us using the EDPS contact form, selecting ‘My personal data’ as the relevant subject: <https://edps.europa.eu/node/759>

If you wish to contact the EDPS DPO personally, you can send an e-mail to [DPO@edps.europa.eu](mailto:DPO@edps.europa.eu) or a letter to the EDPS postal address marked for the attention of the EDPS DPO.

EDPS postal address: European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium

You can also find contact information on the EDPS website: [https://edps.europa.eu/about-edps/contact\\_en](https://edps.europa.eu/about-edps/contact_en).