



# CPDP - Data Protection Day

## Data Protection Notice

The European Data Protection Supervisor (EDPS) and **Privacy Salon** process your personal data to organise, manage and follow up to the event “CPDP - Data Protection Day” (hereafter “the event”) held on 28th of January 2025 in the EC building Charlemagne (Brussels) and online.

We process your personal data based on:

[Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Union institutions and bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. (hereafter “EUDPR”).

[Regulation \(EU\) 2016/679](#) of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereafter the “GDPR”).

We provide you with the information that follows based on Articles 14, 15 and 16 of the EUDPR and Articles 12, 13 and 14 Regulation GDPR.

### Who are the joint controllers?

Joint controllers are the [European Data Protection Supervisor](#) (EDPS), [Privacy Salon](#) (hereafter, ‘joint controllers’).

We act as joint controllers for the purposes and means of processing as explained below. The overarching purposes are the organisation, the managing and the follow up of the event.

The **EDPS Information and Communication Unit** manages the registration process and the event website. Participants’ personal data are shared by **EDPS** with **Privacy Salon** for the organisation of the accreditation process, venue management and management of the web-streaming platform Cisco Webex.

EDPS organises the accreditation process during the day and the management of the venue. For any problem related with those, participants can contact the EDPS, using [the contact form](#).

In order to perform accreditation and web streaming, participants’ personal data are shared with the European Commission and European Parliament that act as separate controllers.

### Who are separate controllers?

#### European Commission (EC)

The European Commission is processing personal data to manage:

- the access to the building, via the [Vpass application](#),
- certain technical aspects of the video-conference tools and secondary video streaming platform [Audio-visual recording of meetings](#), [Web-streaming of Commission events](#).
- the invitations to meetings and to process of reimbursement of experts for speakers (via the Advanced Gateway to your Meetings – AGM), and ECAS login account (Identity and Access Management Service (IAMS)) in order to be able to use AGM. For more information, please refer to the [EC AGM record](#) & EC IAMS record-[internal users](#); [external users](#).

### European Parliament (EP)

EP DG ITEC is controller regarding Webex technical and legal aspects that it decides upon, such as for example the contractual clauses concluded with Cisco, as well as regarding technical customisation done at ITEC level and over which EDPS does not have any control or the possibility to alter. You can find the EP [Cloud-based Video and Audio Conferencing Services-Data Protection Statement](#)

## **What personal data do we process?**

### Registration to the conference

EDPS and Privacy Salon process participants' contact details to register them in the event and manage participation, including communication activities:

- first name(s)
- last name(s)
- email address
- Function
- Organisation
- Type of Organisation

### In person participation

The EDPS also process identification data of participants not coming from EU institutions. The following personal data is sent to the European Commission via the V-PASS pass application:

- name of the visit
- date of visit (start and end date),
- type of visit (private or professional).
- first name(s)
- last name(s)
- organisation
- email address
- birth date
- nationality
- document type (passport, ID card)
- document number
- expiration data

A third party contractor processes participants' personal data (first name(s), last name(s) and organisation) to print the event's badges. Badges are delivered to participants at the accreditation desk where accreditation officers will check an identity document. EC and security guards will also perform a security check on participants. Participants must always carry their identity documents and access badges. Some other personal data may be collected in order to grant access to the EC premises. For example, agents may record the entry to, and exit from the building of participants. Agents may conduct other necessary operations related to access control.

### Online participation

The online participation is managed via the [EDPS WebEx application](#). The following categories of personal data are processed when using it:

- Processing real-time meeting data: such as VoIP, video and high frame rate-sharing data
- Host and Usage Information: such as IP address, user agent identifier, hardware type, meeting session information.
- Registration information: Account data (user name, email, profile settings).
  - Internal participants have accounts based on their personal data (name, e-mail) created for them by EP ITEC Service Desk staff, as part of their administrative IT account.
  - External participants supply their information at time of logging in into the system with their desired name, potentially providing personal data, based on a shared link and code provided for a specific session.

The list of participants' names (as encoded by the participants) is available for each participant for the duration of the online meeting.

### Pictures and Videos

Based on your consent, the EDPS and Privacy Salon may take photos and videos of the event and publish them on the EDPS intranet, internet site and other EDPS social channels ([X](#), [Instagram](#), [LinkedIn](#) and [YouTube](#)). A video recording of the event will be published. The cameras will be focused on the speakers, and participants will be recorded only if they decide to speak during the event.

## **Why do we process your personal data and under what legal basis?**

We process your personal data for the following purposes related to the event organisation:

1. to allow participants to register, so attend the conference
2. to provide periodic reminder about the conference
3. to provide access to the European Commission premises (via the Vpass system),
4. to manage participation in the event
5. to perform any Conference follow-up actions (such as distribution of reports/presentations)
6. to share conference content (i.e. audio-video recording and photos) via communication channels (social media and websites)
7. to prepare aggregated statistical reports
8. to reimburse expenses
9. to subscribe to EDPS newsletter

The **lawfulness** for the organisation, management and follow up of this event for the **EDPS** is Article 5(1)(a) of EUDPR (*'processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body'*) and in particular those provisions establishing the EDPS and its tasks (Article 57(b) of the EUDPR).

The **lawfulness** for the organisation, management and follow up of this event for the **Privacy Salon** is Article 6(1)(f) of GDPR (*'processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child.'*) and in particular those provisions establishing its tasks as controller (Article 26 of the GDPR).

You will only receive alerts regarding the registration (as mentioned in a)) based on your consent Article 5(1)(d) of the Regulation (EU) 2018/1725 and Article 6(f) Regulation (EU) 2016/679 (GDPR).

You will only be photographed for communication purposes based on your consent given at the registration desk via a lanyards colour scheme. Photos taken under private capacity do not fall under the responsibility of the event organisers.

You can provide your consent in order to subscribe to the EDPS newsletter. You can give your consent via a clear affirmative act by ticking the box on the online registration form. For more information and to withdraw your consent [Newsletter Data Protection Notice](#).

## **How long do we keep your personal data?**

### EDPS and Privacy Salon

We do not keep your personal information for longer than necessary for the purposes for which we collected it. However, we may keep your information for a longer period for statistical purposes with the appropriate safeguards in place (data aggregation).

Your personal data submitted via the **registration** form (except personal data collected for venue access purposes) will be deleted, after maximum one year following the last follow-up action.

The video/audio recording of the conference will be published on the EDPS website and YouTube Channel. **Videos and photos** of the conference will be archived after a maximum of 10 years according to legal archiving obligations and will not be available on the EDPS and Privacy Salon websites any more after that period. Please note however that, once information, including personal data, is uploaded online, it can be used by third parties for their own purposes, in their own platforms, and sometimes without the EDPS and Privacy Salon being informed. In such cases, please note that it may not be possible for us, notwithstanding any implemented safeguards, to ensure removal from the internet after the retention period has expired.

The **EDPS website's visitor logs** are kept for one year.

#### The European Commission

The audio-visual recordings will be kept for **3 months** after the event before being deleted. More information is available in the Record of Processing DPR-EC-01937 ([Audio-visual recording of meetings](#)).

Recordings from the web-streamed will be kept for **2 years** before being deleted. More information is available in the Record of Processing DPR-EC-00306 ([Web-streaming of Commission events](#)).

Personal data shared with the Directorate-General for Human Resources and Security of the European Commission for the participants to gain access to Commission buildings is kept **for 6 months** after the termination of the link between the data subject and the Commission. More information is available in the Record of Processing DPR-EC-00655 ([Commission Physical Access Control System \(PACS\)](#)).

Selected service providers for organisational purposes (such as caterers, or event management organisations) are contractually bound to process personal data on behalf of and in line with the instructions of the data controller, keep confidential any data they process and protect it from unauthorised access, use and retention.

#### The European Parliament

The online participation is managed via the EDPS WebEx application provided by the European Parliament (EP) - DG ITEC.

Processing real-time meeting data: Chat messages exchanged among participants during a meeting are deleted after the meeting/session is ended/terminated. Technical Support Contact (i.e. contact information) is kept for up to 10 years (referring to the duration of keeping the support ticket).

#### **Are there any transfers of personal data outside of the EU/EEA?**

EP Webex sites are hosted in datacentres in Germany and the Netherlands.

Transfers of personal data outside of the EU/EEA occur only in the following situations:

- For media node processing to provide the real time audio/video/chat processing: This is based on host or attendee location. For participants located outside of the EU/EEA, the following locations (not covered by an EU adequacy decision) could be employed: Brazil, Australia, Singapore. In case such transfers should occur, the legal basis (transfer tool) is the Standard Contractual Clauses for international transfers, with supplementary measures implemented, as described in Article 11 of the EP-Cisco SELA in conjunction with Annex 3e.
- For Technical Support Assistance: Support tickets can only be open with Cisco by authorised EP IT support staff. In order to avoid transfers outside of EU/EEA to non-adequate countries, safeguards are applied (for example, requests are sent to Cisco, as a rule, during the normal Brussels/Luxembourg working hours). Technical support is offered by Cisco in the following countries outside of the EU/EEA not subject of an EU adequacy decision: India, Jordan, Costa Rica and Columbia. Technical support is also provided by Concentrix (US), which is not certified under the EU-US Data Privacy Framework. In case such exceptional transfers should occur, the legal basis is: derogation provided for under Article 50(1)(d) and (3) of the Regulation.

#### **What are your rights regarding your personal data?**

You have the right to request access to your personal data and to relevant information concerning how we use it. You have the right to request rectification of your personal data. You have the right to ask for the erasure of your personal data or to restrict its processing.

Your rights are provided for in Articles 17 to 24 of the EUDPR. Please note that in some cases restrictions under Article 25 of the EUDPR.

We will consider your request, take a decision and communicate it to you. The time limit for treating your request is one (1) month. This period may be extended by two (2) further months where necessary, taking into account the complexity and the number of the requests. In those cases, the EDPS will inform you of the extension within one (1) month of receipt of your request and will provide reasons for the delay.

## How to withdraw your consent and the consequences of doing this

The event website (cpdp-dataprotectionday.eu) and the registration form are managed by the **EDPS**.

The event website has no active cookies. However, some linked pages (included the registration form) are hosted on the main EDPS website (edps.europa.eu) where cookies are active based on your consent. For information on how to withdraw your consent for cookies, please refer to the [EDPS cookies notice](#).

You can withdraw your consent to the use of your data provided in the registration form at any time, by contacting the EDPS through its [contact form](#) or [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

You have the right to withdraw your participation to the event. You can also withdraw your consent regarding the processing of photographs depicting you at any time by informing staff at the reception desk of the event or later by contacting Privacy Salon, using [Privacy Salon contact form](#) and/or the EDPS (contacts details below). We will do what technically and organisationally possible to fulfil your request as soon as possible.

Please note that withdrawing your consent does not affect the lawfulness of processing of your personal data based on your consent before its withdrawal.

## You have the right to lodge a complaint

If participants have any remarks or complaints regarding the way your personal data are processed, you can contact the EDPS DPO or the Privacy Salon administration (see section on contact details [below](#)).

Participants have, in any case, the right to [lodge a complaint with the EDPS](#) as a supervisory authority for the processing of personal data by the EDPS, the EC and the EP as separate controllers.

The responsible data protection authority for Privacy Salon is the Belgian Data Protection Authority (<https://www.dataprotectionauthority.be>).

## Contact details for enquiries regarding your personal data

Participants can contact the EDPS using the [EDPS contact form](#), selecting 'My personal data' as the relevant subject. To contact the EDPS DPO, participants can send an e-mail to [DPO@edps.europa.eu](mailto:DPO@edps.europa.eu) or a letter to the EDPS postal address marked for the attention of the EDPS DPO. EDPS postal address: European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium. You can also find contact information on the [EDPS website](#)

Participants can contact Privacy Salon, using [Privacy Salon contact form](#).

You can contact the EP DPO at [Data-Protection@europarl.europa.eu](mailto:Data-Protection@europarl.europa.eu) and the EC DPO at [data-protection-officer@ec.europa.eu](mailto:data-protection-officer@ec.europa.eu)