NOTIFICATION FOR PRIOR CHECKING

DATE OF SUBMISSION: 15 JUNE 2005

CASE NUMBER: 2005-132

NOTIFICATION OF: EUMC

LEGAL BASIS: ARTICLE 27-5 OF THE REGULATION CE N° 45/2001([1])

INFORMATION TO BE GIVEN[2]

1/   NAME AND ADDRESS OF THE CONTROLLER

EUMC , RAHLGASSE 3, A-1060 VIENNA, AUSTRIA

2/   ORGANISATIONAL PARTS OF THE INSTITUTION OR BODY ENTRUSTED WITH THE PROCESSING OF PERSONAL DATA

Unit 1 Administration

3/   NAME OF THE PROCESSING

Data processing operation for recruitment

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[1] OJ L 8, 12.01.2001.

[2] **Please attach all necessary backup documents**

4/   PURPOSE OR PURPOSES OF THE PROCESSING

Recruiting staff for the EUMC through open recruitment procedures. Registration of personal data of applicants to EUMC recruitment procedure in an MS Access database. Filing and storing of applicants' application files (CVs, certificates, etc.) in the EUMC archives. Saving of electronic applications in electronic files of the respective EUMC agent.

5/   DESCRIPTION OF THE CATEGORY OR CATEGORIES OF DATA SUBJECTS

SEE P. 3 OF NOTIFICATION ANNEXED AS ANNEX 1

6/   DESCRIPTION OF THE DATA OR CATEGORIES OF DATA *(including, if applicable, special categories of data (Article 10) and/or origin of data).*

See p. 3 of notification annexed as annex 1

7/   INFORMATION TO BE GIVEN TO DATA SUBJECTS

Data protection clause in all correspondence with applicants and the publication of posts on the EUMC website (see e-mail dated 24 May 2005 attached Annex 2)

8/   PROCEDURES TO GRANT RIGHTS OF DATA SUBJECTS

9/   AUTOMATED / MANUAL PROCESSING OPERATION

Automated

10/   LEGAL BASIS AND LAWFULNESS OF THE PROCESSING OPERATION

See p. 2 of notification annexed as annex 1

11/   THE RECIPIENTS OR CATEGORIES OF RECIPIENT TO WHOM THE DATA MIGHT BE DISCLOSED

See p. 4 of notification annexed as annex 1

12/ GENERAL INDICATION OF THE TIME LIMITS

FOR BLOCKING: ---------------------------

AND/OR

FOR ERASING: ----------------------------

OF THE DIFFERENT CATEGORIES OF DATA *(Please, specify the time limits for every category, if applicable)*

13/ HISTORICAL, STATISTICAL OR SCIENTIFIC PURPOSES

If you store data for longer periods than mentioned above, please specify, if applicable, why the data must be kept under a form which permits identification.

14/ PROPOSED TRANSFERS OF DATA TO THIRD COUNTRIES OR INTERNATIONAL ORGANISATIONS

NO

15/ THE PROCESSING OPERATION PRESENTS SPECIFIC RISK WHICH JUSTIFIES PRIOR CHECKING *(Please describe):*

SEE P. 2 OF NOTIFICATION ANNEXED AS ANNEX 1

AS FORESEEN IN:

ⁱ Article 27.2.(a)

Processing of data relating to health and to suspected offences, offences, criminal convictions or security measures,

ⁱ Article 27.2.(b)

Processing operations intended to evaluate personal aspects relating to the data subject,

ⁱ Article 27.2.(c)

Processing operations allowing linkages not provided for pursuant to national or Community legislation between data processed for different purposes,

ⁱ Article 27.2.(d)

Processing operations for the purpose of excluding individuals from a right, benefit or contract,

ⁱ Other (general concept in Article 27.1)

16/ COMMENTS

PLACE AND DATE: VIENNA, 15 JUNE 2005

DATA PROTECTION OFFICER: NIVAJ NATHWANI

INSTITUTION OR BODY: EUMC